Ohio Train Account Set-up

All employees and MRC volunteers of the Holmes County General Health District are required to have an OhioTrain account. Follow these instructions to register:

1. Go to: http://oh.train.org
2. Click on "Create Account". Follow the prompts and complete the required fields.
3. Under the "Organization name" dropdown menu, select "Holmes County Medical Reserve Corps"
4. Under "Department/Division", type "Health Department"
5. Once you have completed the required fields, click on the "next" button
6. MRC volunteers need to register under the "MRC Portal" click on the button that says "Select Groups"
7. Under the dropdown menu that says "Select Region or Department", select "Holmes County MRC"
8. Click Submit.

Once your account has been created, you can begin taking your courses. Some courses may require that you create a FEMA SID ID. Directions for this may be found on the next page.

Searching and Registering for Courses

1. On the main screen, on the right hand side, there is a search bar. You can type in the title, topic, or course number for the class you need to complete.

2. Once you find the course you are looking for, click on it. This will take you to the "Course Details" Page.

3. Click on the "Registration" tab

4. Click "Launch"

Creating a FEMA SID ID

1. You will need to register for a SID number prior to registering for any courses on OhioTrain

2. Go to: https://cdp.dhs.gov/femasid

3. Click on "Register for a FEMA SID"

4. Follow the instructions

5. Keep a copy of your SID number on hand. You will need it if you attend any in-person FEMA related courses.

If you have any questions about or issues, please contact Jennifer McCoy at the Holmes County Health District for help. jmccoy@holmeshealth.org or 330-674-5035.