



Health Commissioner  
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HOLMES COUNTY HEALTH DISTRICT  
IMMUNIZATION RECORD REQUEST

Person Making Request \_\_\_\_\_ Today's Date: \_\_\_\_\_

I would like to obtain the following medical record(s):

**NOTE: Permission must be signed by client (if age 18 or over) or by parent of underage client.**

<u>Client Full Name</u>	<u>Client Birthdate</u>	<u>Relationship to Client</u>
_____	_____	_____
_____	_____	_____

Please select ONE option below indicating where you would like this medical record to be forwarded.  
PLEASE PLACE YOUR INITIALS ON THE LINE IN FRONT OF YOUR SELECTION TO INDICATE YOUR CHOICE.  
Then mail, fax, email or bring completed form to:

Holmes County Health District  
Po Box 272, Millersburg, OH 44654 \* 330-674-5035 \* Fax 330-674-2528

\_\_\_ Please notify me by telephone at the following number(s) that the record is available to be picked up.

Phone Number \_\_\_\_\_

\_\_\_ Please **fax** record to the following person/agency(s) (please include fax number)

Person/Agency \_\_\_\_\_ Fax Number \_\_\_\_\_

\_\_\_ Please **mail** record to the following address (include person/school/agency name):

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

\_\_\_ Client/parent taking record with them today.

**I give authorization for the information in this medical record to be released by telephone, fax, or mail, as indicated above, to the person/agency(s) listed above, and I have received and/or read and understand your Notice of Privacy Practices regarding the uses and disclosures of my/child's health information.**

Client/Parent signature \_\_\_\_\_ Date \_\_\_\_\_

Requested completion date \_\_\_\_\_ Completed by \_\_\_\_\_



**Public Health**  
Prevent. Promote. Protect.

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