



December 20, 2024

Director of Community Wellness

The Holmes County General Health District is actively seeking a qualified candidate for the full-time position of Director of Community Wellness. Under the general supervision of the Health Commissioner the Director of Community Wellness will be responsible for providing leadership and oversight for all administrative functions for the agency's wellness and emergency preparedness initiatives. The position may also provide education services and oversight to programs provided to the community. The individual may also assist with delivery of care and may assist in communicable disease investigations.

ESSENTIAL DUTIES MAY INCLUDE:

1. Direct Division of Community Wellness supervising the nursing, clerical and professional staff.
2. Responsible for the general administration of the Wellness Division which includes the, GVO grant, communicable disease/ emergency preparedness, and community health (which includes emerging public health services priorities such as mental health integration, community linkages to care and public health data driven strategies.
3. Coordinates the Medical Reserve Corps (MRC) volunteer program in conjunction with the PHEP Planner.
4. Assists the Epidemiologist in communicable disease investigations and reports communicable diseases to the Ohio Department of Health via the Ohio Disease Reporting System (ODRS) as required by Ohio Revised Code.
5. Reviews child fatality/overdose fatalities in Holmes County, maintains the appropriate documentation, schedules and coordinates the Review meetings annually.
6. Performs clinic duties and direct patient care as needed, such as administering immunizations, when needed.



7. Provides health education to the staff and the community regarding blood borne pathogen safety, lead safety, injury prevention, communicable disease prevention, etc.
8. May work with the Medical Director to ensure that standing orders are maintained.
9. Creates, reviews, and revises policies and procedures related to assigned programs.
10. Maintains required licensure and certification.
11. Demonstrates regular and predictable attendance.
12. Meets all job safety requirements and all applicable OSHA safety standards that pertain to essential functions.

QUALIFIED CANDIDATES MUST POSSESS:

Preferred Masters/Bachelors in a public health related field. Minimally must have an associate's degree in nursing and hold licensure in the State of Ohio as a registered nurse. Must have at least five (5) years of work experience as a nurse, two (2) of which must be in a supervisory role or an equivalent combination of education and work experience. Public Health nursing experience is a plus.

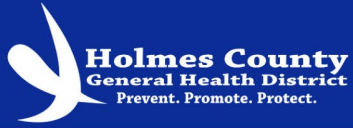
Licensure or Certification Requirements

Registered Nurse with the State of Ohio Board of Nursing; must be CPR certified through the American Red Cross or the American Heart Association, must possess a valid State of Ohio driver's license and remain insurable.

BENEFITS:

The HCGHD offers a family friendly, flexible work environment with a competitive benefits package. Employees are awarded 12 paid holidays, vacation time, personal time, and sick time. Additionally, we offer health insurance, dental insurance, vision insurance, life insurance, tuition reimbursement, and an employee assistance program. Retirement plan is provided through OPERS. Position may be eligible to work remotely up to 2 days per week after completion of a successful probationary period.

The HCGHD is an equal opportunity employer and provider of services.



Position is open until filled

Email or mail application and resume to:

Holmes County General Health District

Attn: Lavonne Flickinger

PO Box 272

Millersburg, OH 44654

HR@holmeshealth.org